



Isabel Cui
Regional Manager,
Corporate Strategy

HOW DO WE CREATE
INNOVATION &
EXCELLENCE FOR OUR
CUSTOMERS TODAY?

YOUR + SHAPES OUR FUTURE

Human Resources Intern Singapore

Job description

The intern will be providing strategic support to the Human Resources department by taking on specific tasks and projects outlined. Through this internship, you will gain a good understanding of multiple aspects within HR from Operations, Recruitment & Selection to People & Organizational Development.

Your tasks and responsibilities

- + Manage assignments in observation, evaluation and reporting of HR activities in relation with Recruitment & Selection, Compensation & Benefits, People Organizational Development and Business Partnering.
- + Support HR Operations relating to basic administration within employee on-boarding and off-boarding processes.
- + Engage with Recruitment in interviews, selection and employer branding related tasks.
- + Coordinate with stakeholders to ensure smooth completion of all trainings and quality assessments reports.
- + Lead and perform specific projects on various subjects assigned by the HR Director.

Your skills and experience

- + Undergraduate in Diploma or Degree Qualifications, with a preferred field of study in Human Resources.
- + Motivated individual with a positive attitude to learn.
- + Independent learner who is able to thrive in a fast-paced, dynamic environment.
- + Strong organisational skills, with an attention to detail.
- + Good communication skills, both verbal and written.
- + Proficient with Microsoft Office tools.

Good reasons to join

Logistics is a people business and here at Kuehne + Nagel, we believe that genuine, lasting success is possible only through valuing our employees the way we value our customers.

We offer the opportunity where you can learn and develop; to grow and perform to your fullest potential within a highly dynamic global work environment.

Contact

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With over 82,000 employees at some 1,300 locations in over 100 countries, the Kuehne + Nagel Group is one of the world's leading logistics companies. Its strong market position lies in the seafreight, airfreight, contract logistics and overland businesses, with a clear focus on high value-added segments such as IT-based integrated logistics solutions.

Learn more.

kncareers.com

